

Log In to the EWGA Capital Region web-site.

Under Chapter Events, choose Events Listing, and click on the event you wish to register for. This will bring you to the Event Sign Up Screen:

The screenshot displays the 'Event Details - Signup' page in a Windows Internet Explorer browser. The page features a navigation menu with 'Home', 'Chapter Info', 'Chapter Events', 'Leagues', and 'Education'. A 'LOG OUT' button is visible in the top right corner. The main content area includes an 'Event Details - Signup' section with a sub-link for 'Event Details'. A yellow warning box with an exclamation mark icon states: 'Attention: On-Line Payment is required for this event, otherwise you will be removed from the roster.' Below this is a 'Sign Up for this Event!' form. The form contains a 'Your Name' field with 'Teresa McLaughlin' and a 'Fee' field with '\$35.00'. A 'Notes to Event Director (preferred partners / tee times etc. - max 80 chars)' text area is present, and a 'SIGN ME UP!' button is highlighted with a red circle. At the bottom of the form, event details are listed: '9-hole Non-competitive Event - Eagle Crest Golf Club - Saturday Jul 11, 2009 - 1:30 PM'. A table provides further details: Description: 9 holes including cart and box lunch. Please register and pay on-line!; Fee(s): \$35.00; \$35.00; Participants: 40; Already Signed Up: 0 (40 spots remaining); Signup Deadline: Jul 3, 2009; Cancellation Deadline: Jul 3, 2009. The browser's address bar shows the URL 'http://www.golffusion.com/ewgacapitalregion/tournaments/tournament.php?id=2035393'. The Windows taskbar at the bottom shows the Start button, several open applications, and the system clock at 7:22 AM on 7/2/2009.

If you are logged in to the web-site, the event details will be shown, your information will populate, along with the member price (see above).

Click on the “sign me up” button. A message will notify you that you must pay online, click the “okay” button:

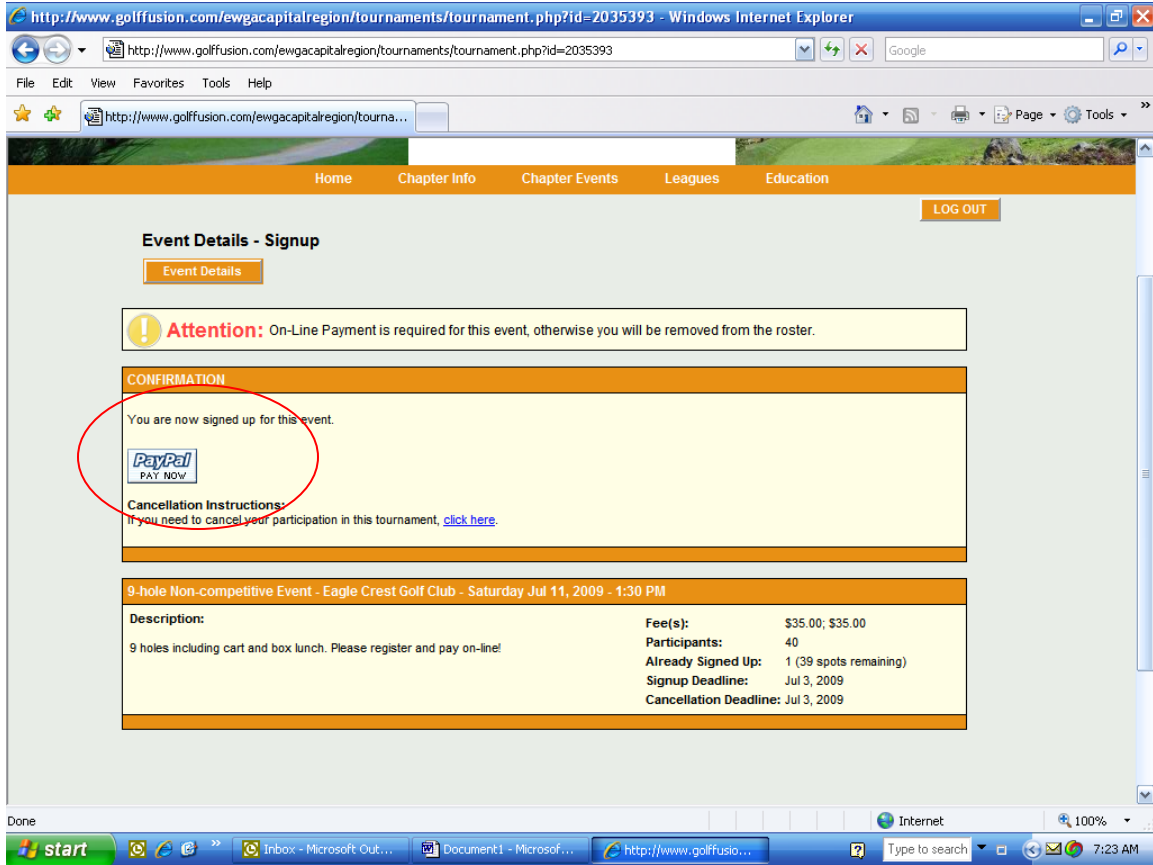
The screenshot shows a web browser window displaying a tournament registration page. The page title is "Event Details - Signup" and the user's name is "Teresa McLaughlin". A yellow warning box with an exclamation mark icon states: "Attention: On-Line Payment is required for this event, otherwise you will be removed from the roster." A modal dialog box is overlaid on the page, containing the text: "Please note that you MUST pay for this tournament on-line in order to be added to the Roster". The dialog box has "OK" and "Cancel" buttons. Below the dialog, the event details are listed:

9-hole Non-competitive Event - Eagle Crest Golf Club - Saturday Jul 11, 2009 - 1:30 PM

Description:	Fee(s): \$35.00; \$35.00
9 holes including cart and box lunch. Please register and pay on-line!	Participants: 40
	Already Signed Up: 0 (40 spots remaining)
	Signup Deadline: Jul 3, 2009
	Cancellation Deadline: Jul 3, 2009

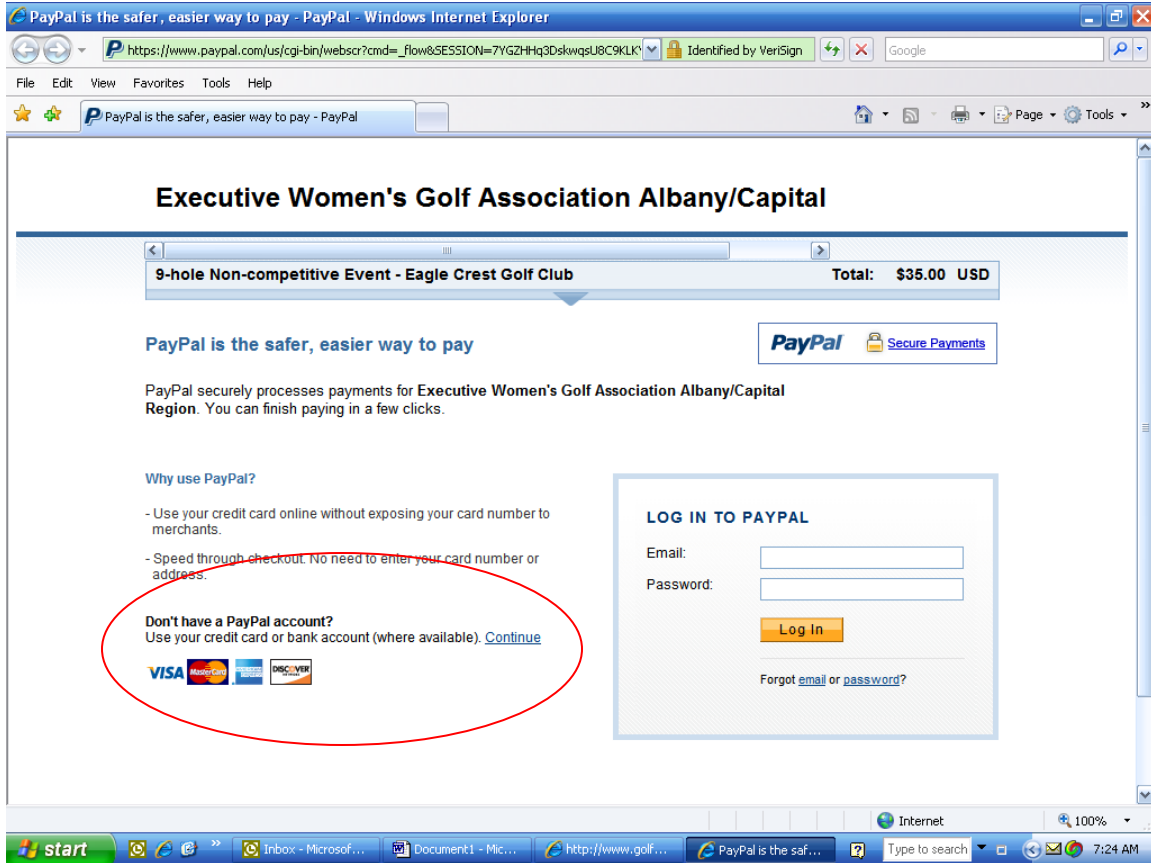
The browser's taskbar at the bottom shows the Start button, several open applications (Inbox, Document1, and the current page), and the system clock indicating 7:22 AM on 7/2/2009.

A new screen will appear with the “pay pal” button on it:



Click on the “PayPal Pay Now” button.

A new window will open, connecting you to the PayPal website:



In the bottom left hand corner of this screen, there are credit card pictures, and a "Continue" link to pay by credit card.

Note: You do not have to log into PayPal or have an existing PayPal account to pay by credit card.

Click on “continue” and another screen will appear where you will enter your credit card data:

Country: United States

Credit Card Number:

Payment Type:

Expiration Date: mm / yy CSC: [What's this?](#)

First Name:

Last Name:

Billing Address Line 1:

Billing Address Line 2: (optional)

City:

State:

ZIP Code:

Home Telephone: 555-555-1234

Email:

Review Order and Continue

Please log in

Email:

Password:

Log In

Forgot [email](#) or [password](#)?

Done

start | Internet | 100%

Inbox - Microsof... | Document1 - Mic... | http://www.golf... | Billing Informatio... | Type to search | 7:24 AM

Enter your credit card data, including the expiration date and CSC (security code, for Visa and MasterCard, it is the last 3 digits on the back of the card in the signature area, for American Express, it is the number printed on the front of the card).

Click on the Review Order and Continue button. You will go to another screen showing your Receipt, which can be printed for your records.