

Event Planner

Room Capacity & Rental Fees With Minimum Food & Beverage Requirements

Hartefeld Room/Veranda

Room Rental: \$250.00
Banquet: 200*/ 220 Cocktail Reception: 250

Hartefeld A

Room Rental: \$175.00
Banquet: 60 Cocktail Reception: 70

Hartefeld B

Room Rental: \$175.00
Banquet: 120* Cocktail Reception: 150

Hartefeld Veranda

Room Rental: \$150.00 Without Heaters
Room Rental: \$300.00 Heaters
Banquet: 100 Cocktail Reception: 150

Founder's Room

Room Rental: \$125.00
Banquet: 30-40 Cocktail Reception: 35-40

**with dancing*

Service Charge and Sales Tax

All food and beverage is subject to a 20% service charge unless otherwise indicated.
There is 6% sales tax on all food.

Entertainment

Entertainment needs are to be provided by the customer. All vendors must be approved by Hartefeld prior to the event. Vendors must provide details of their service/product, delivery, set-up and breakdown arrangements where applicable. The Sales Managers are happy to assist you by providing names of vendors previously worked with.

Decorations

Decorations must be approved before the event. Items may not be affixed to walls, ceilings, fixtures or furnishings. Confetti of any kind is not permitted. Please review your requirements prior to your function.

Audio Visual

Hartefeld is able to accommodate your audio visual needs. Please discuss availability and pricing with your Sales Manager.